

## Chief Executive's Office

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Date: 28 June 2005

**Chorley**  
Borough Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

**Chief Executive:**  
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Customer Overview and Scrutiny Panel is to be held in the Committee Room, Town Hall, Chorley on Wednesday, 6th July, 2005 commencing at 6.30 pm.

### AGENDA

1. **Apologies for absence**

2. **Declarations of any Interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Customer Overview and Scrutiny Panel held on 8 June 2005 (enclosed)

4. **Items referred from Overview and Scrutiny Committee - Decriminalisation of Parking Enforcement (Pages 5 - 16)**

A copy of the report of the Head of Public Space Services presented to the Panel on 8 June is attached together with a further report by the Head of Public Space Services, the Overview and Scrutiny Topic Selection document and the Inquiry Project Outline document is enclosed.

The Panel will be requested to complete the Inquiry Project Outline document at the meeting.

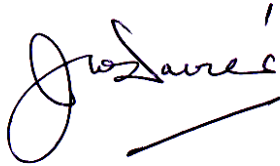
5. **Review of Race Equality Scheme**

Report of Head of Corporate and Policy Services (to follow)

Continued....

6. **Overview and Scrutiny Work Programme 2005/06** (Pages 17 - 18)

Work Programme enclosed

A handwritten signature in black ink, appearing to read 'Joe Lawrence', with a horizontal line underneath.

Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Customer Overview and Scrutiny Panel for attendance.
2. Agenda and reports to Group Director, Engineering Services Manager, Parking Manager and Head of Corporate and Policy Services for attendance.
3. Agenda and reports to Councillors J Wilson, Edgerley, Goldsworthy and Walker for information.
4. Agenda and reports to all remaining Chief Officers for information.
5. Agenda to all remaining Members of the Council for information.